How to use FishNet Secure

FishNet Secure is a web-based service that provides authority details to permanent or temporary holders of Queensland fishing authorities (permits, licences, and quotas).

As an authority holder, you can perform several functions online, including:

- temporary transfers of quota
- viewing quota balances
- viewing reports relating to authorities
- viewing vessel tracking unit/s
- adding/moving vessel tracking units
- lodging updates for contact details.

FishNet Secure is updated close to 'real-time' to give you fast and secure access to your details.

You can access FishNet (https://fishnet.fisheries.qld.gov.au) on a computer, mobile phone, or tablet. To get access to FishNet Secure, you must be a client as described above. If you do not have an account, you can choose to register for an account.

Accessing the FishNet Secure site means that you have read and agreed with the terms and conditions of use which outline your obligations when using this site.

Note: all client IDs, licence numbers and email addresses used in this document were created for testing purposes and are not actual client details.

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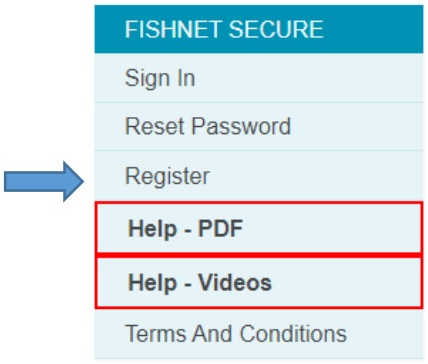
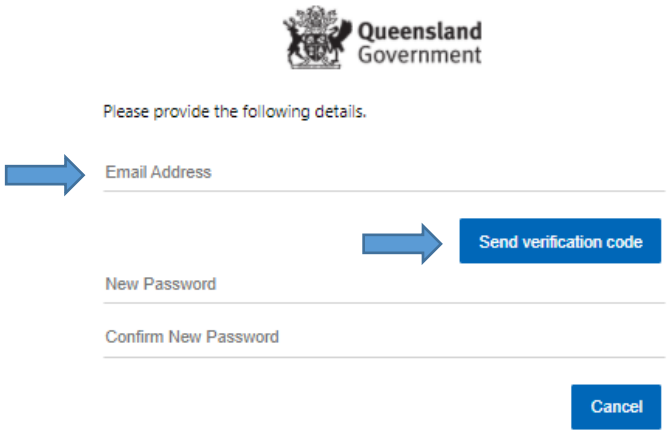
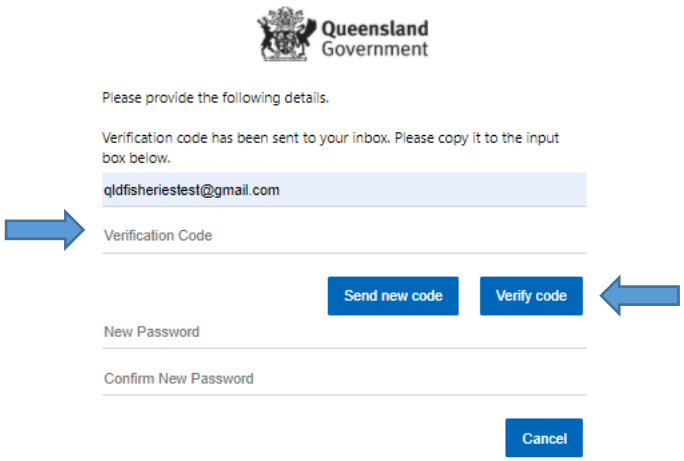
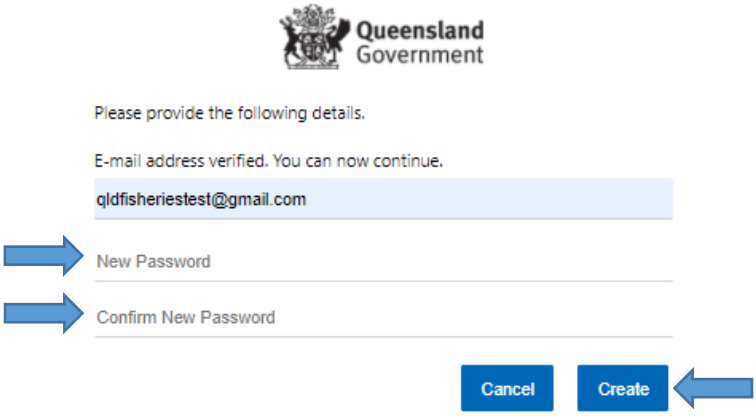
Registering for a FishNet Secure account

*This section shows how to register for your FishNet Secure account with an email address and password. Use this section if you are using FishNet Secure for the first time and **do not have a password**.*

Go to the webpage: https://fishnet.fisheries.qld.gov.au Select 'Register' under the FishNet Secure menu on the left-hand side of the page. This will load the FishNet Secure register page.	
Enter your email address which must be the same as what is registered with Fisheries Queensland; otherwise, it will not allow you to register the account. If you need to update your email address details with Fisheries Queensland, please call 13 25 23. Enter your email address, then click on 'Send verification code'.	
A code will be sent to your email address. Go to your email account and find the email from Microsoft on behalf of the Queensland Government. Take note of the verification code provided. Go back to the registration page of FishNet Secure. Enter the verification code and click 'Verify code'. Now the email address has been verified.	

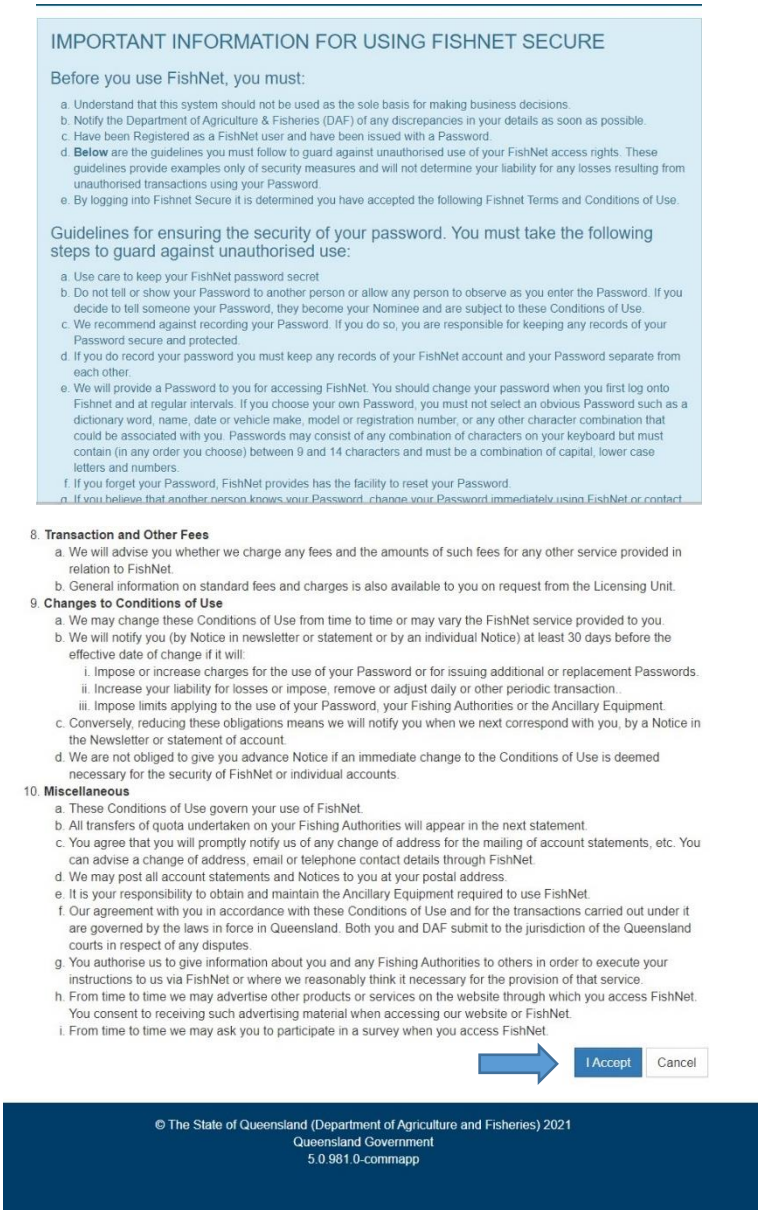
Enter your new password and confirm your new password, then click ‘Create’.

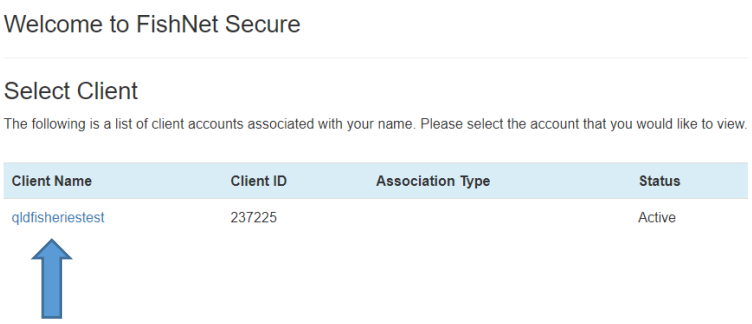
The password must be at least 8 characters long and needs to include 3 of the following character types– lowercase letters, uppercase letters, numbers, or symbols.



A page with the terms and conditions for using FishNet Secure will then load.

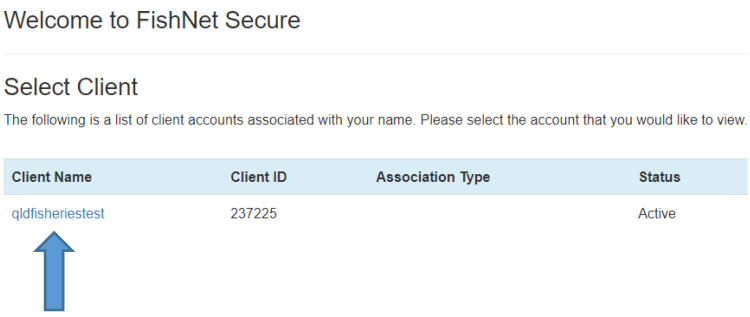
Read through this information and then select ‘I accept’ at the bottom of the page to continue.



Your FishNet account is created, and you will automatically be logged in. Your personal FishNet Secure page will be loaded and will list all client accounts associated with your name. Select the client you wish to view.	

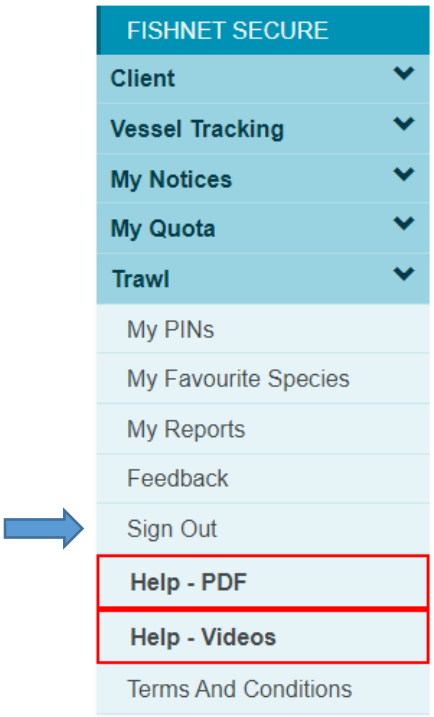
Signing in

This section shows how to sign into your FishNet Secure account with your email address and password.

Go to the webpage: https://fishnet.fisheries.qld.gov.au Select 'Sign in' under the FishNet Secure menu on the left-hand side of the page. This will load the FishNet Secure sign in page.	
Enter your email address and password, then click on 'Sign in'. *Note: If you have forgotten your password, you can use the 'Forgot your password?' prompt or 'Reset password' option in the FishNet Secure menu. See the 'Reset password' section in this guide for more information.*	
You are now signed into FishNet Secure. Your personal FishNet Secure page will be loaded and will list all client accounts associated with your name. Select the client you wish to view.	

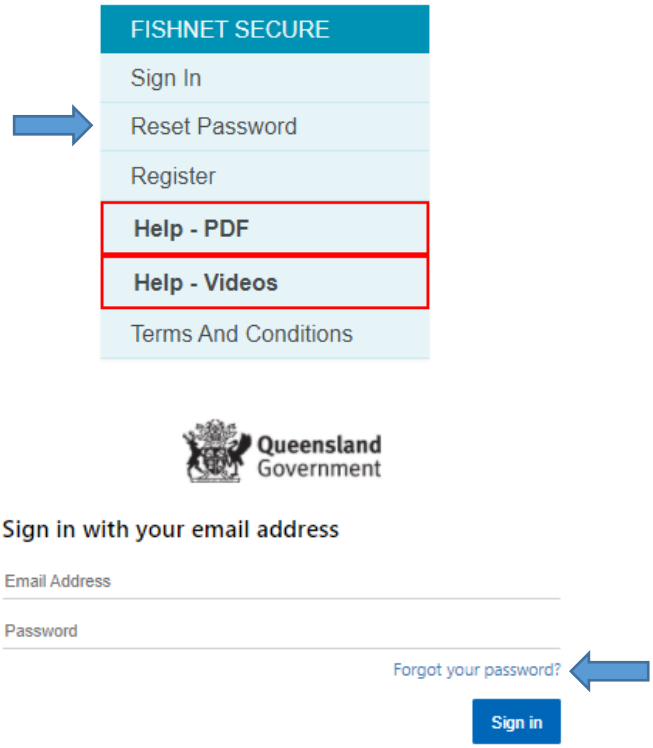
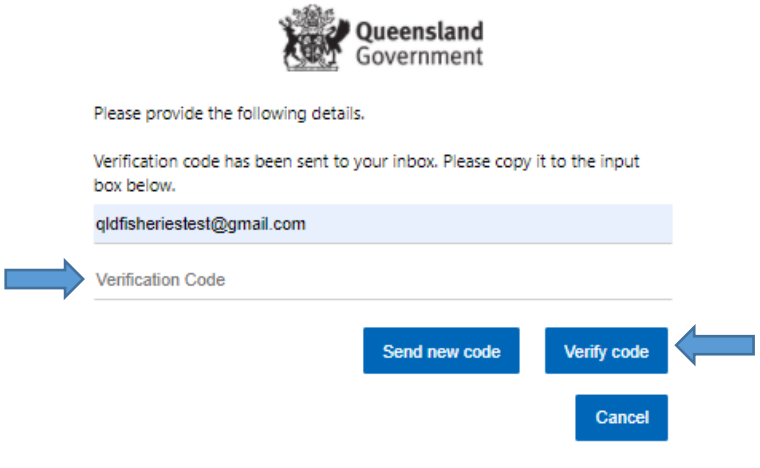
Signing out

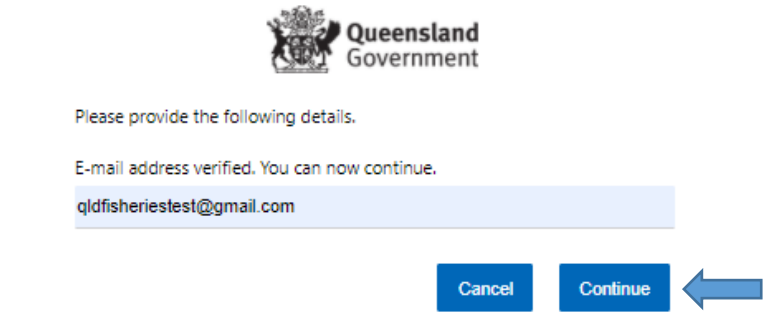
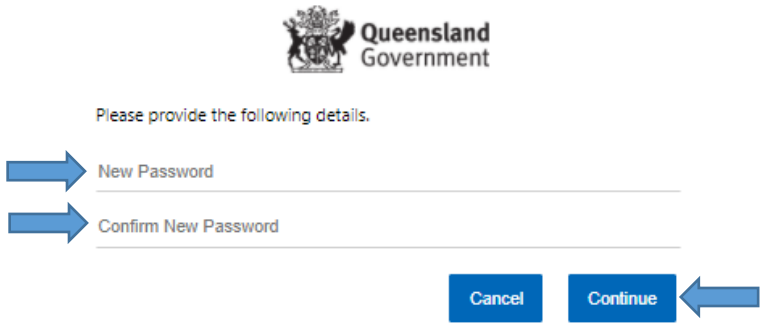
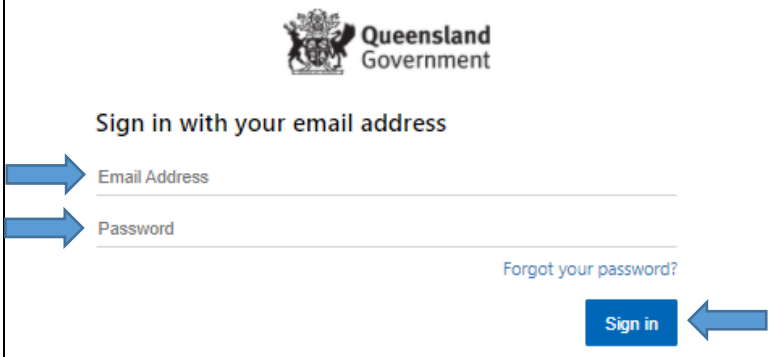
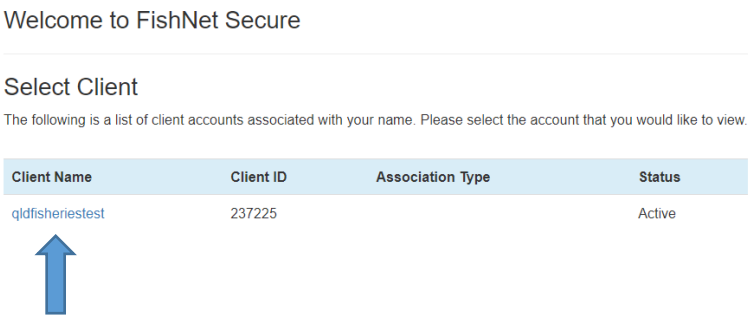
This section shows how to sign out of your FishNet Secure account.

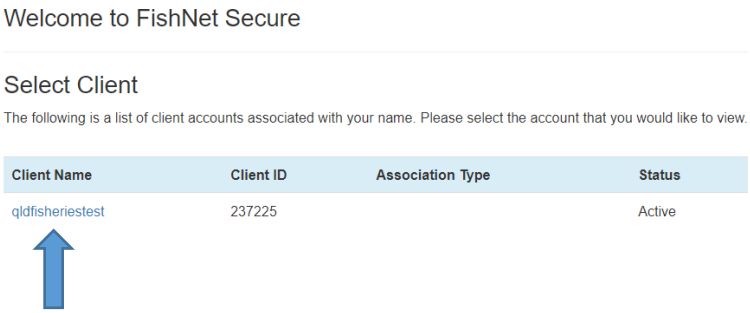
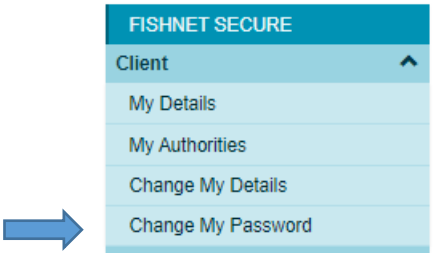
Once signed in to FishNet Secure: Select ‘Sign out’ under the FishNet Secure menu on the left-hand side of the page. This will sign you out of your FishNet Secure account and take you to the FishNet home page.	

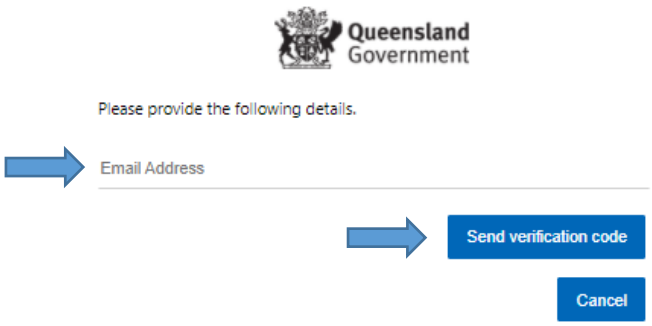
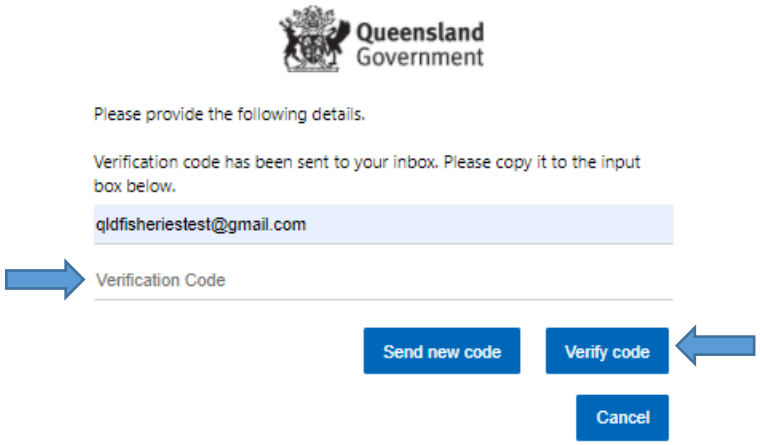
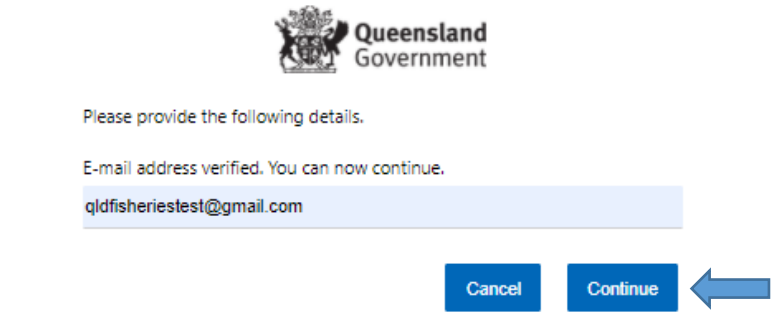
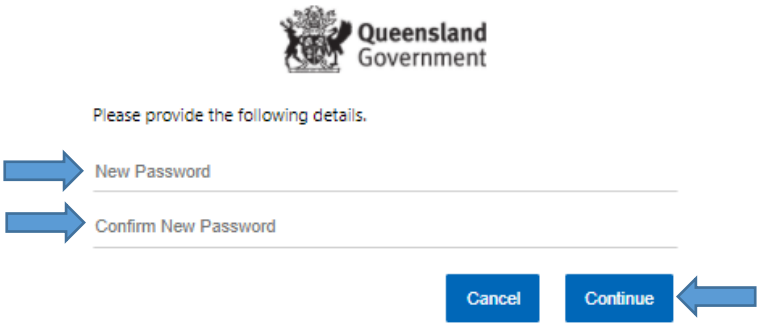
Resetting your password

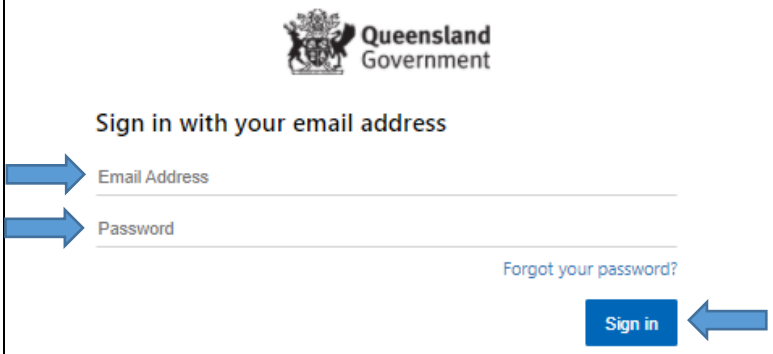
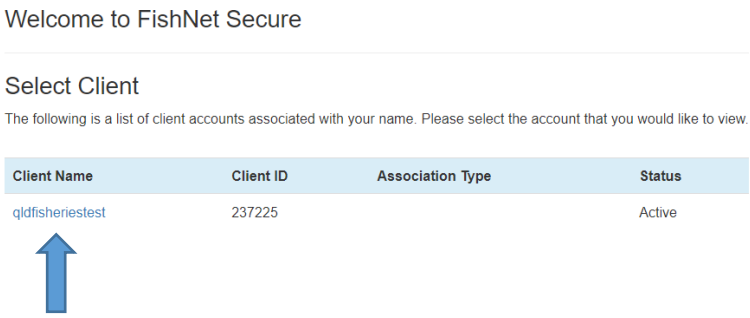
This section shows how to reset your password. This is useful if you have forgotten your password and need to access your FishNet Secure account.

Go to the webpage: https://fishnet.fisheries.qld.gov.au Select 'Reset password' under the FishNet Secure menu on the left-hand side of the page. **OR** Select 'Forgot your password' on the sign in page.	
Enter your email address, then click on 'Send verification code'.	
A code is then sent to your email address. Go to your email account and find the email from Microsoft on behalf of the Queensland Government. Take note of the code provided. Go back to the Reset password page of FishNet Secure. Enter the verification code and click 'Verify code'.	

Now the email address has been verified, click ‘Continue’.	
Enter your new password and confirm your new password, then click ‘Continue’.	
Enter your email address, and password then click on ‘Sign in’.	
You are now signed into FishNet Secure. Your personal Fishnet Secure page will be loaded and will list all client accounts associated with your name. Select the client you wish to view.	

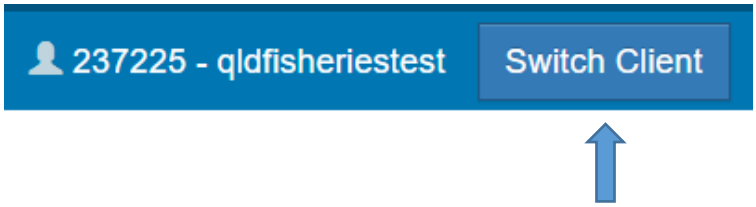
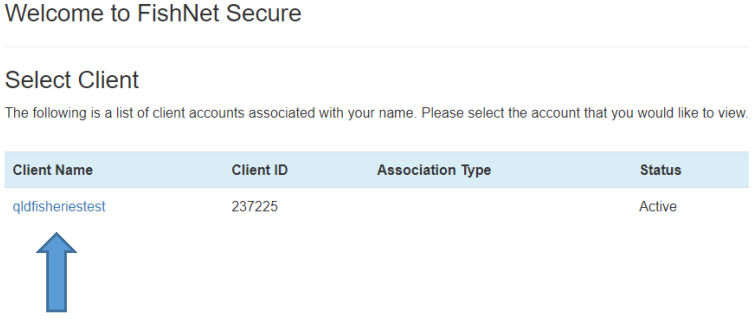
Change my password from the FishNet Secure client menu	
Go to the webpage: https://fishnet.fisheries.qld.gov.au Select 'Sign in' under the FishNet Secure menu on the left-hand side of the page. This will load the FishNet Secure sign in page.	
Enter your email address and password, then click on 'Sign in'. *Note: If you have forgotten your password, you can use the 'Forgot your password?' prompt or 'Reset password' option in the FishNet Secure menu. See the 'Reset password' section in this guide for more information.*	
You are now signed into FishNet Secure. Your personal FishNet Secure page will be loaded and will list all client accounts associated with your name. Select the client you wish to view.	
Select 'Change my password' from the FishNet Secure client menu.	

Enter your email address, then click on ‘Send verification code’.	
A code is then sent to your email address. Go to your email account and find the email from Microsoft on behalf of the Queensland Government. Take note of the code provided. Go back to the Reset password page of FishNet Secure. Enter the verification code and click ‘Verify code’.	
Now the email address has been verified, click ‘Continue’.	
Enter your new password and confirm your new password, then click ‘Continue’.	

Enter your email address, and password then click on ‘Sign in’.	
You are now signed into FishNet Secure. Your personal Fishnet Secure page will be loaded and will list all client accounts associated with your name. Select the client you wish to view.	

Switching between clients

This section shows how to switch between clients in your FishNet Secure account if you have multiple clients available to view in your account.

From your signed in FishNet Secure page: Select ‘Switch client’ from the top right-hand corner of the page.	
This will take you to the ‘Select client’ page of your FishNet Secure account. Select the client you wish to view.	

Transferring entitlements (temporary quota transfer)

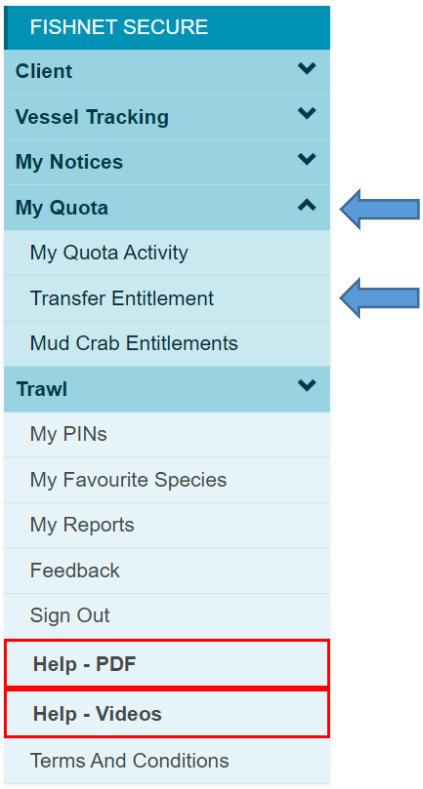
This section shows how to perform a temporary transfer of quota in your FishNet Secure account.

From your signed in FishNet Secure page:

To temporarily transfer quota, select the arrow beside 'My quota' under the FishNet Secure menu on the left-hand side of the page.

Select the option 'Transfer entitlement'.

This will open the transfer entitlements (temporary quota transfer) page.

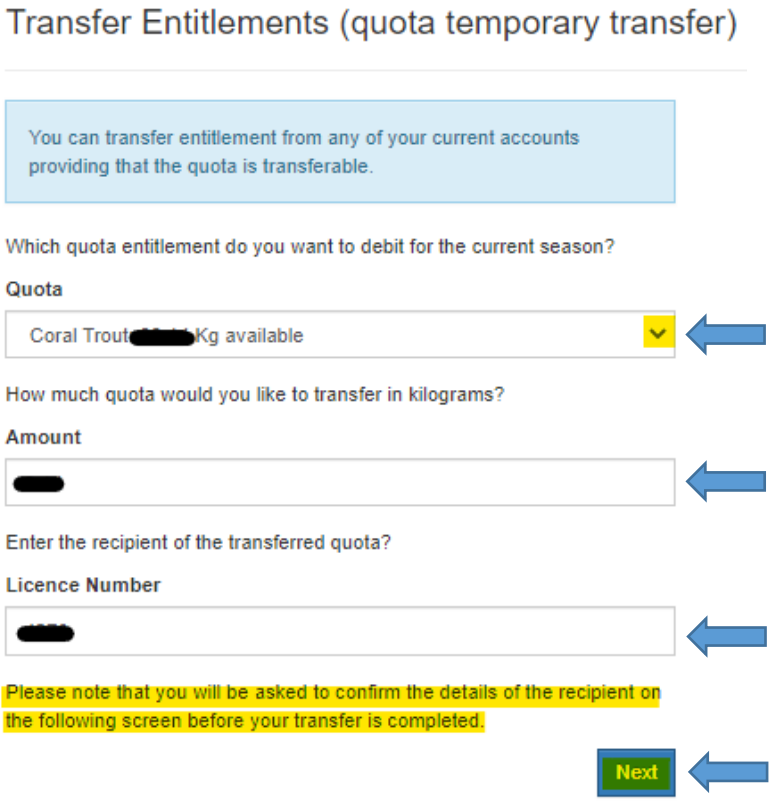


In the 'Quota' section, use the drop-down arrow to select the quota you want to temporarily transfer. This will show how much is currently available.

Select the 'Amount' to temporarily transfer (kg).

Enter the licence number of the recipient of the transferred quota.

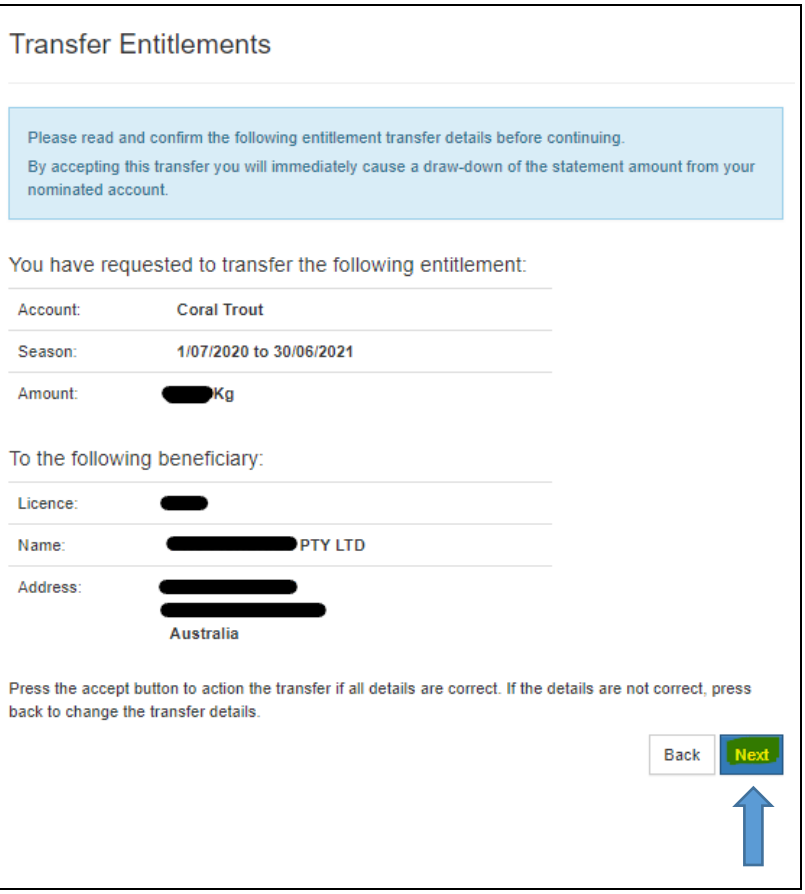
Click 'Next'.



Check the account and amount details of the transferred entitlement and that the beneficiary details are correct before pressing ‘Next’.

If details are incorrect, press ‘Back’ button to change.

By accepting this transfer, you will immediately cause a draw-down of the statement amount from your nominated account.



Managing PINs

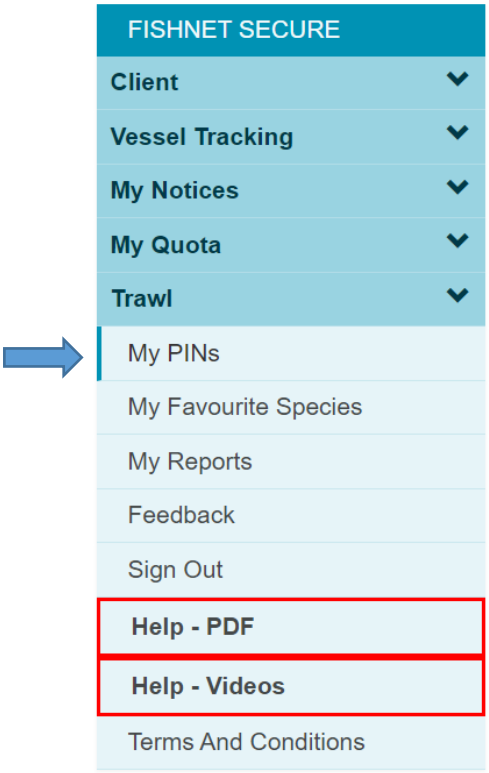
This section shows how to manage the commercial fisher licence and primary commercial fishing licence PINs for your authorities in your FishNet Secure account.

View the PIN details for your authorities

From your signed in FishNet Secure page:

Select ‘My PINs’ under the FishNet Secure menu on the left-hand side of the page.

The My PINs page will load, including details for your Commercial Fisher Licence PIN (CFL PIN) and Primary Commercial Fishing Licence PIN (PCFL PIN).

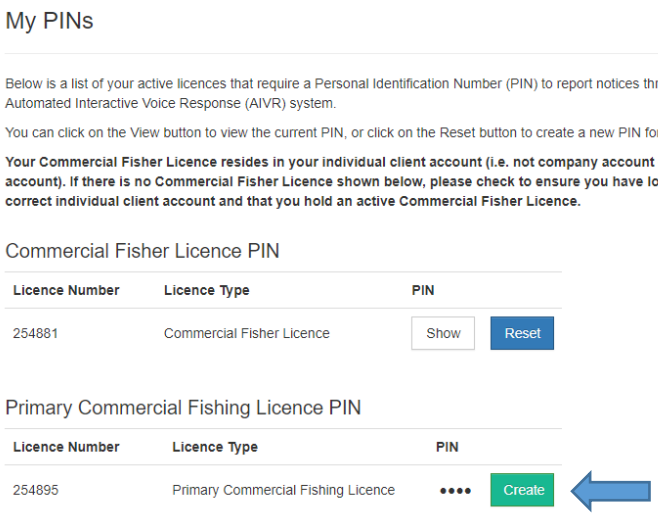


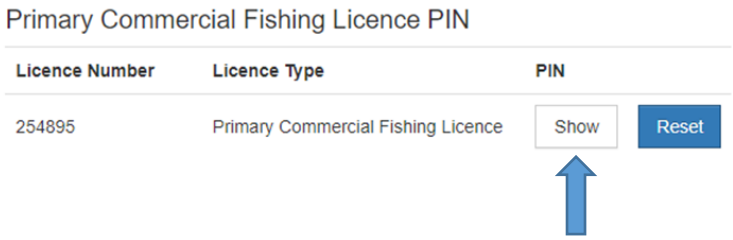
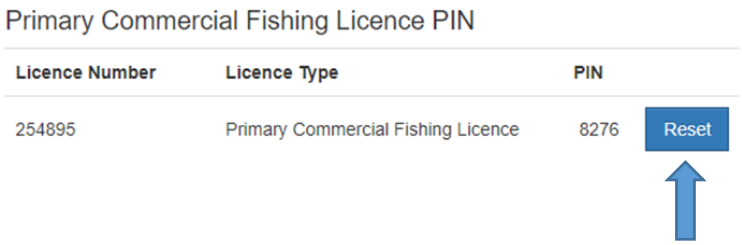
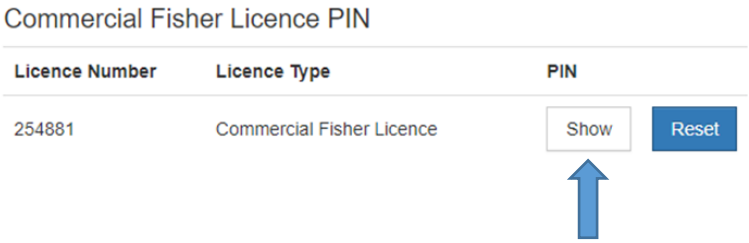
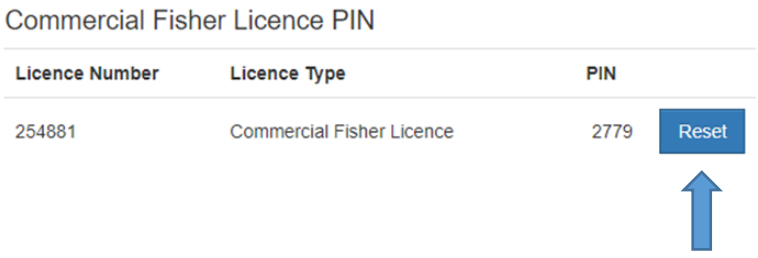
Create a PIN for your authority

If your authority does not have a PIN already set up, click the ‘Create’ button to the right of the relevant licence number.

This will generate a 4-digit number which will appear as 4 dots.

Note: you cannot create your PIN to numbers of your choice; it will only generate random numbers.



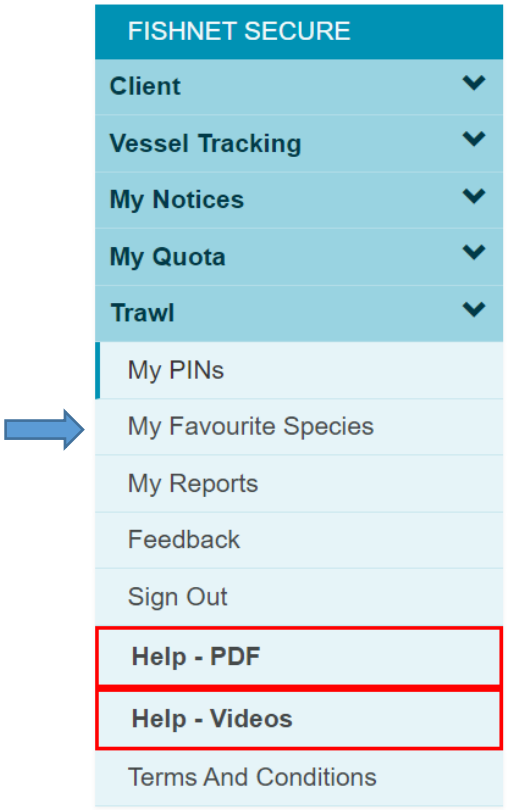
Show your Primary Commercial Fishing Licence PIN (PCFL PIN) To view the Primary Commercial Fishing Licence PIN for each authority, click the 'Show' button to the right of the relevant licence number.	
Reset your PCFL PIN To reset your PCFL PIN, click the 'Reset' button to the right of the relevant licence number. **Note:** you cannot reset your PIN to numbers of your choice; it will only generate random numbers. You can do this as many times as you like.	
Show your Commercial Fisher Licence PIN (CFL PIN) To view the Commercial Fisher Licence PIN, click the 'Show' button to the right of the relevant licence number.	
Reset your CFL PIN To reset your CFL PIN, click the 'Reset' button to the right of the relevant licence number. **Note:** you cannot reset your PIN to numbers of your choice; it will only generate random numbers. You can do this as many times as you like.	

Managing my favourite species

This section shows how to select your favourite species in your FishNet Secure account.

From your signed in FishNet Secure page:

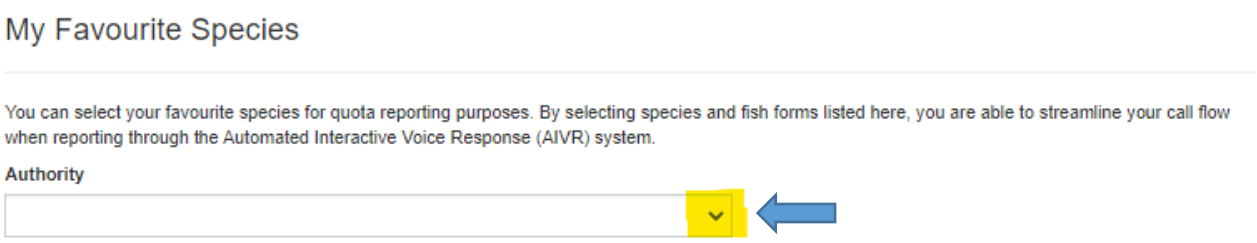
Select ‘My favourite species’ under the FishNet Secure menu on the left-hand side of the page.



Click on the ‘down arrow’ on the right of the authority box.

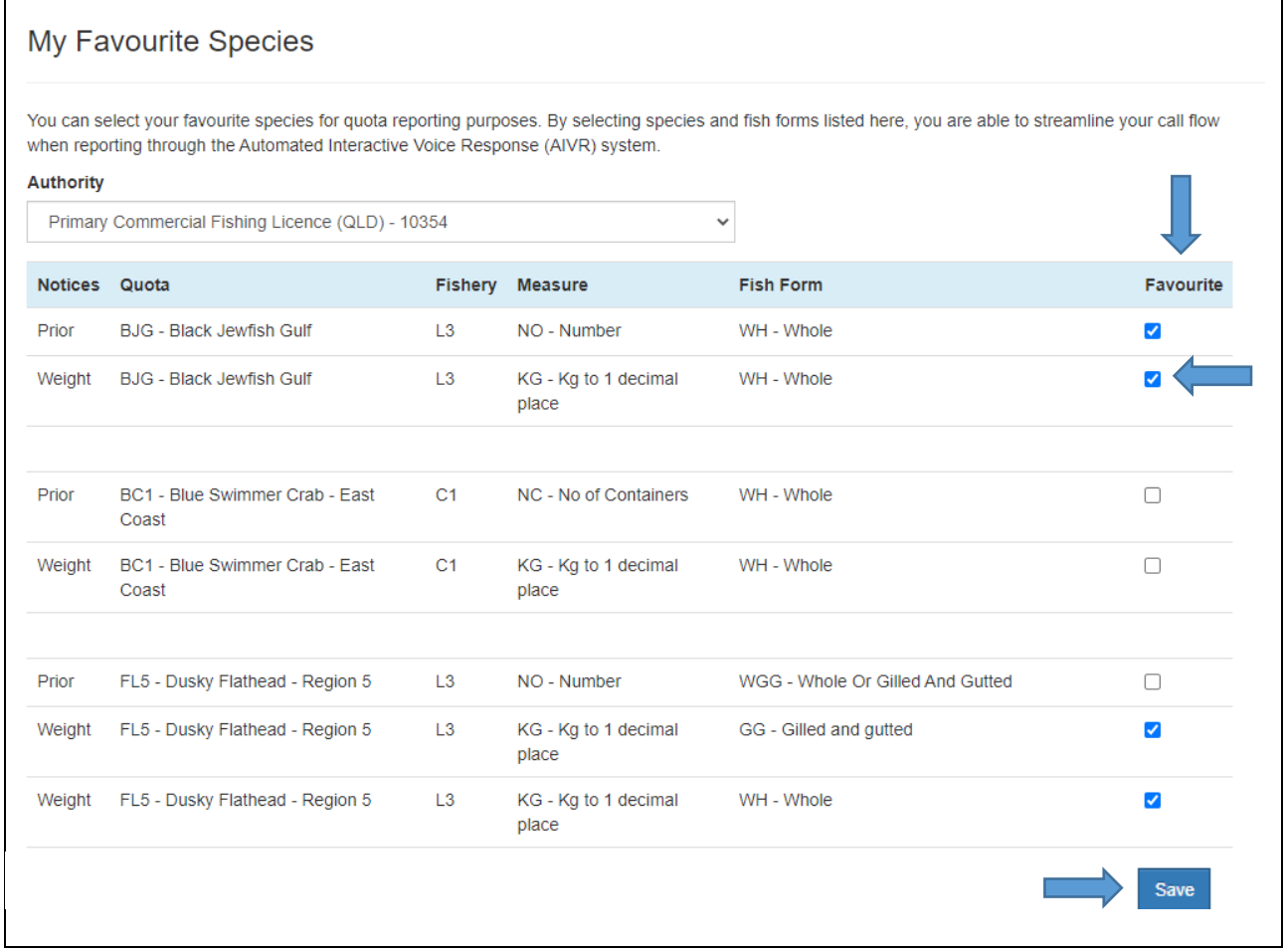
All primary commercial fishing licence numbers held under your client number will show in the drop-down box.

Select the licence number and choose the favourite species that you want to apply to the licence.



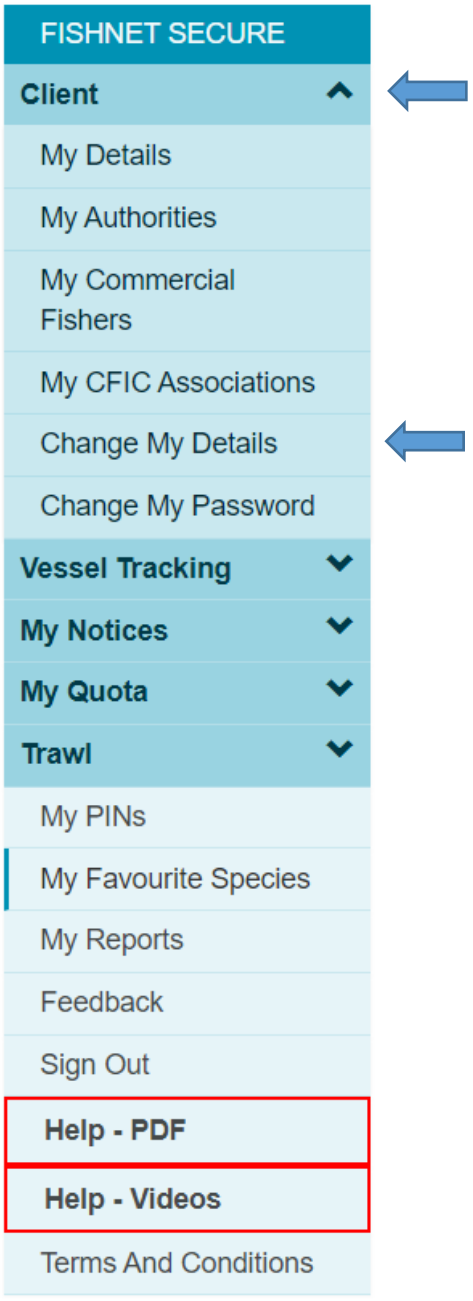
When the favourite species page loads, select or de-select the box under the ‘Favourite’ column for a species and fish form to add or remove them in your AIVR call flow.

Click ‘Save’ at the bottom right of the page after making your changes



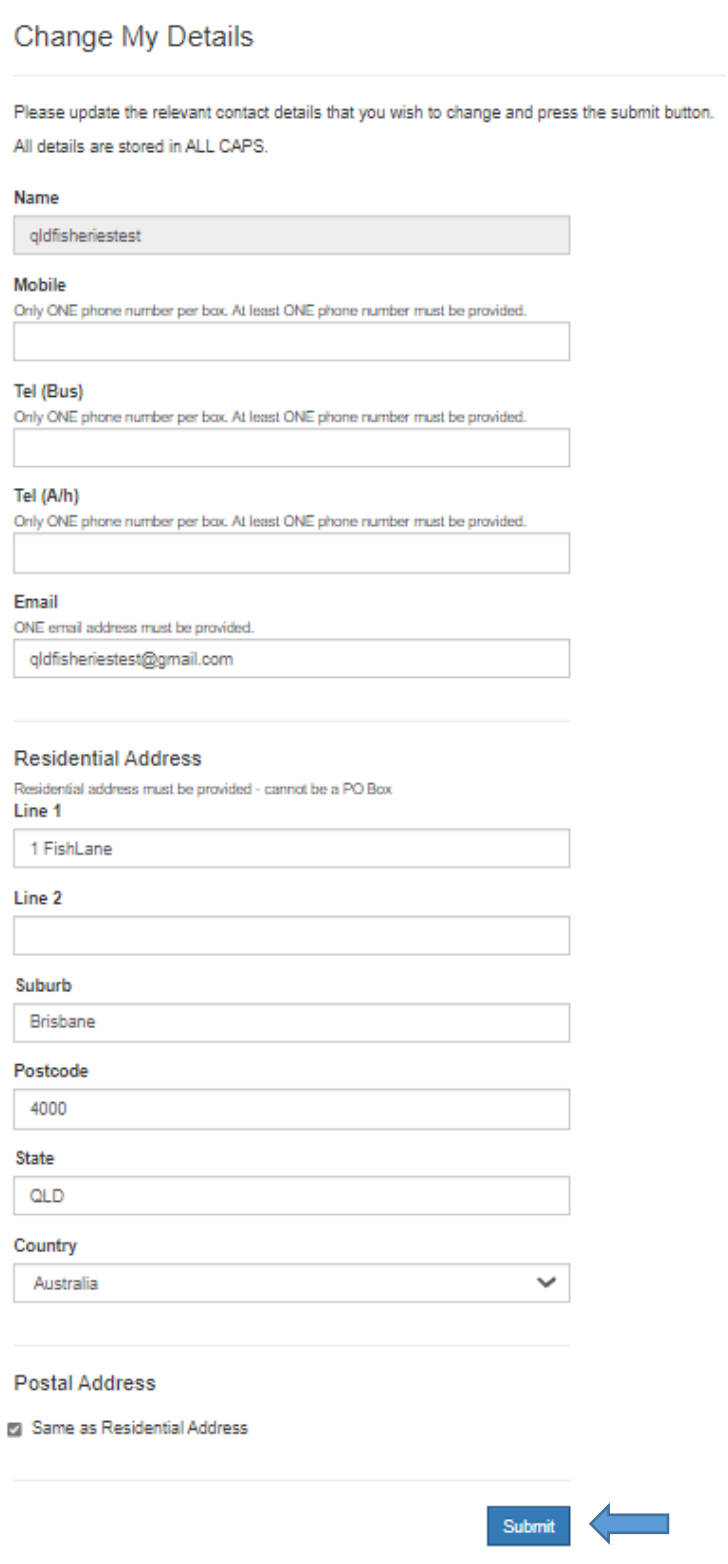
Updating my details

This section shows how to update your details registered for FishNet Secure.

From your signed in FishNet Secure page: Select ‘Client’ under the FishNet Secure menu on the left-hand side of the page. Select ‘Change My Details’ from the drop-down menu.	

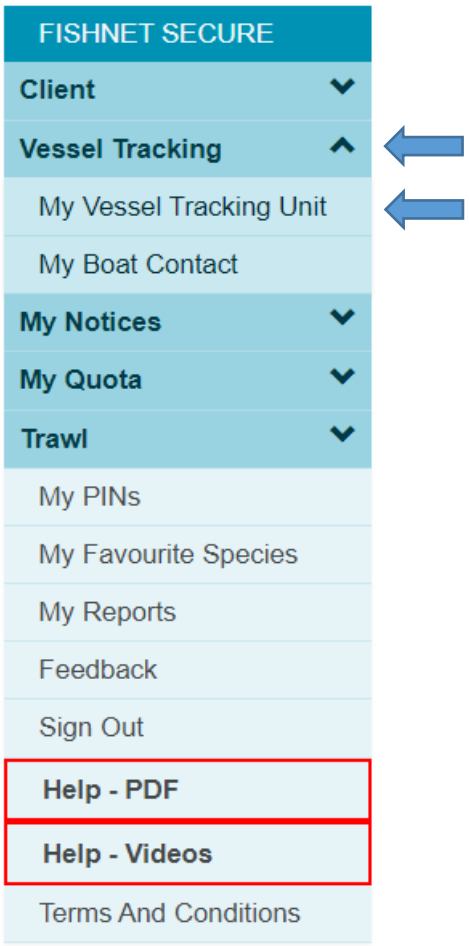
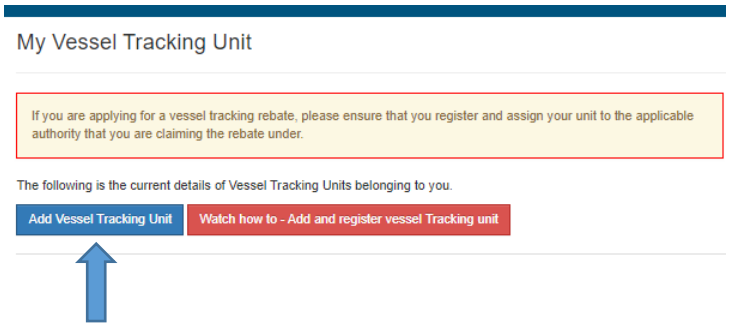
Enter the details you would like to change, then select ‘Submit’.

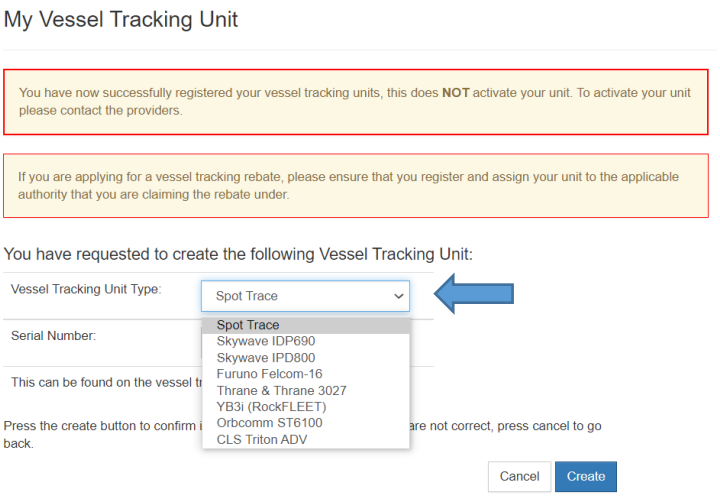
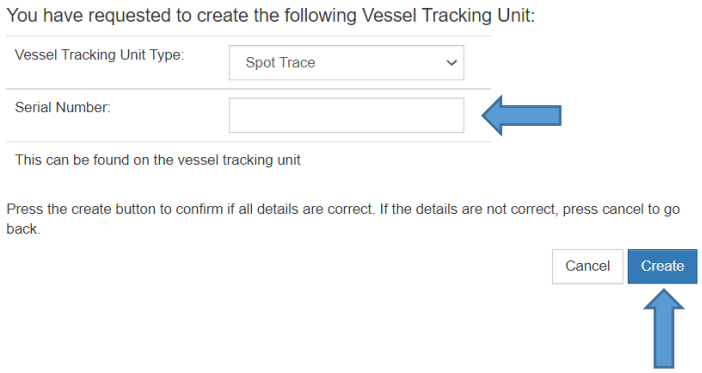
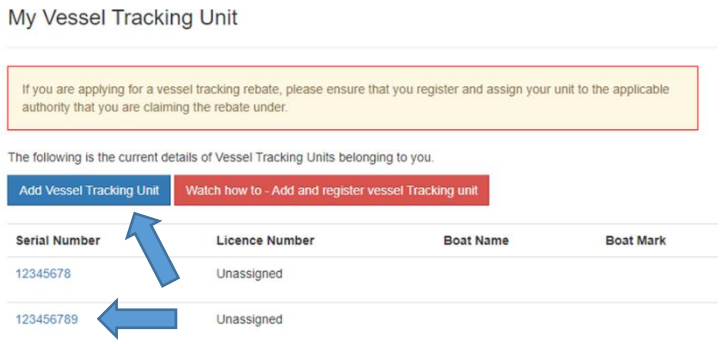
Note: if you update/change the email address for your account, you must complete the ‘Register’ process for FishNet Secure again with the updated email address.



Adding a vessel tracking unit

This section shows how add/register a vessel tracking unit using your FishNet Secure account. This is useful when you want to register a new unit that you have just purchased and would like to add it to an authority.

From your signed in FishNet Secure page: Select 'Vessel tracking' under the FishNet Secure menu on the left-hand side of the page. Select 'My vessel tracking unit' from the drop-down menu.	
On the 'My vessel tracking unit' page, select 'Add vessel tracking unit'.	

Select your vessel tracking unit type from the drop-down menu.	
Enter the serial number for your vessel tracking unit. You will find the serial number on your unit or the packaging for your unit. Select ‘Create’.	
The ‘My vessel tracking unit’ page should now include details about the newly added vessel tracking unit registered to your authority. If you would like to add another unit, select ‘Add vessel tracking unit’ from the top of the page, or ‘My vessel tracking unit’ from the drop-down menu on the left-hand side of the page, and follow the instructions again.	

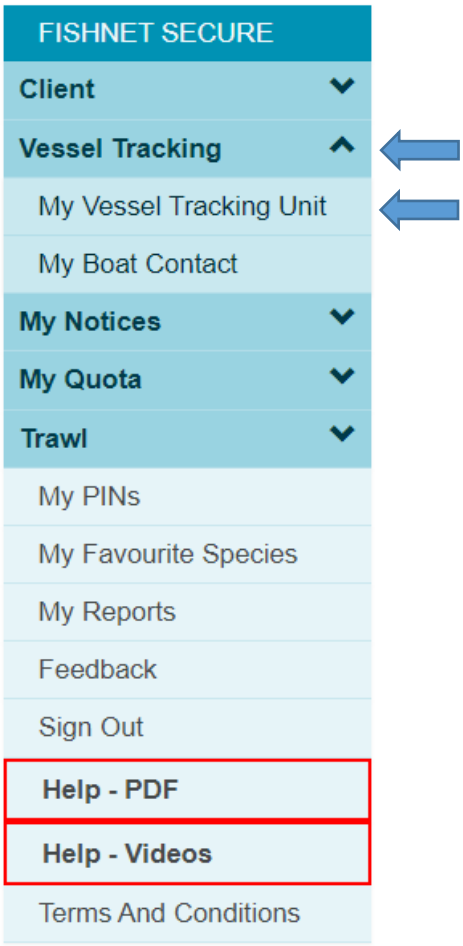
Allocating or moving a vessel tracking unit

This section shows how to allocate or move a vessel tracking unit to another authority in your FishNet Secure account. This is useful when you have multiple authorities, under the same FishNet Secure account, and would like to move the unit to another authority. This procedure can also be used to move the unit from a primary to a tender boat on the same authority.

From your signed in FishNet Secure page:

Select ‘Vessel tracking’ under the FishNet Secure menu on the left-hand side of the page.

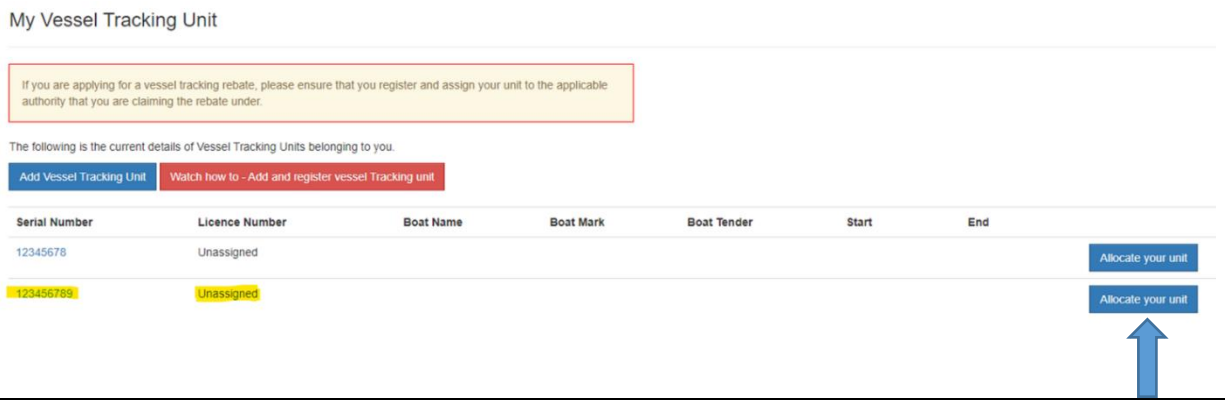
Select ‘My vessel tracking unit’ from the drop-down menu.

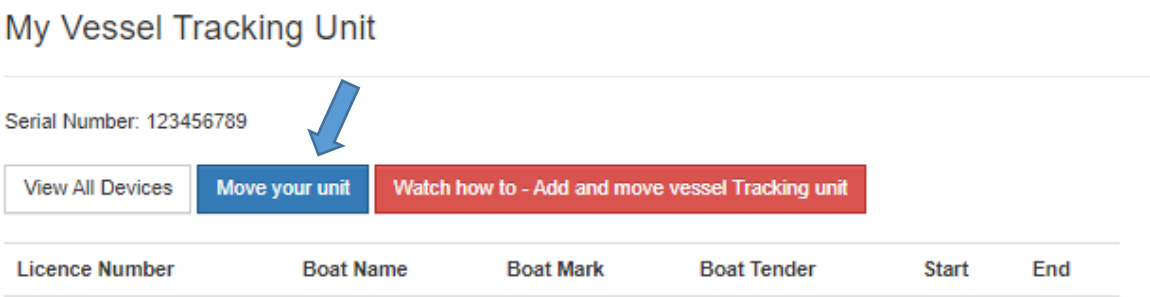


Select the ‘Allocate your unit’ button to the right of the serial number of the vessel tracking unit you want to move.

OR

Select the serial number of the vessel tracking unit you want to move from the list and then select ‘Move your unit’





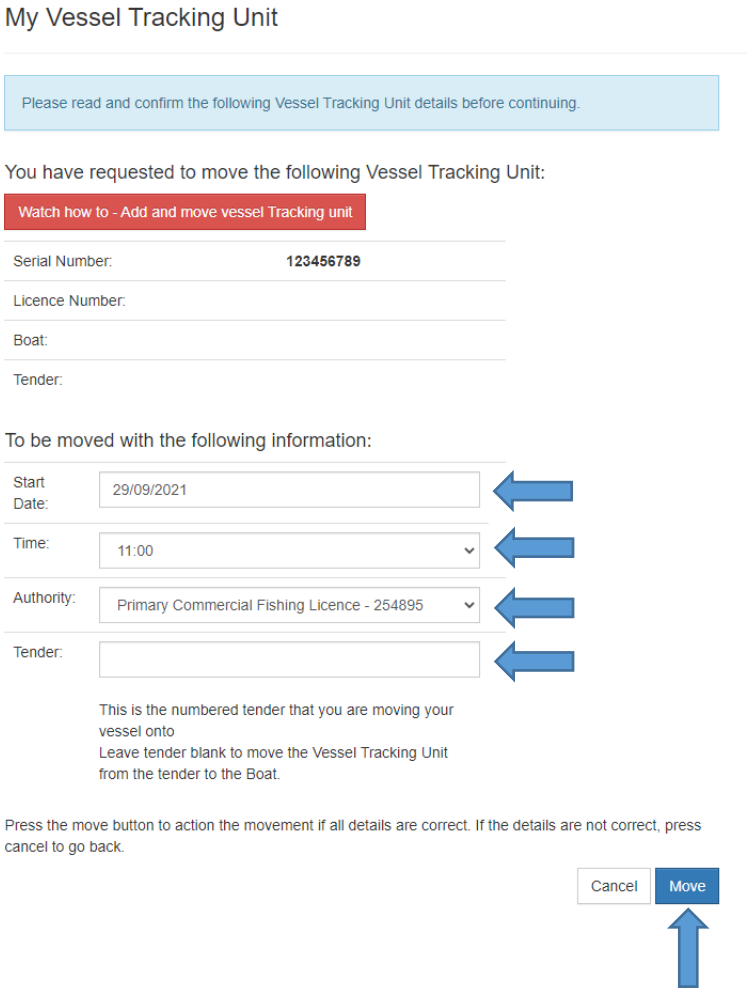
To move the unit, select the date you would like to move the unit by clicking on the 'Start date' field and using the drop-down calendar.

Select a time you would like to move the unit using the drop-down list to find the appropriate time.

Select the authority that you would like to move the unit to from the drop-down list.

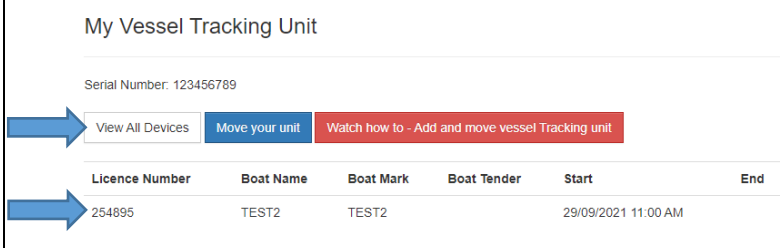
If you are moving the unit to a tender boat, type the tender's boat mark in this field or leave it blank to move the unit to the primary fishing boat.

Select 'Move' to move the select unit at the set date and time.



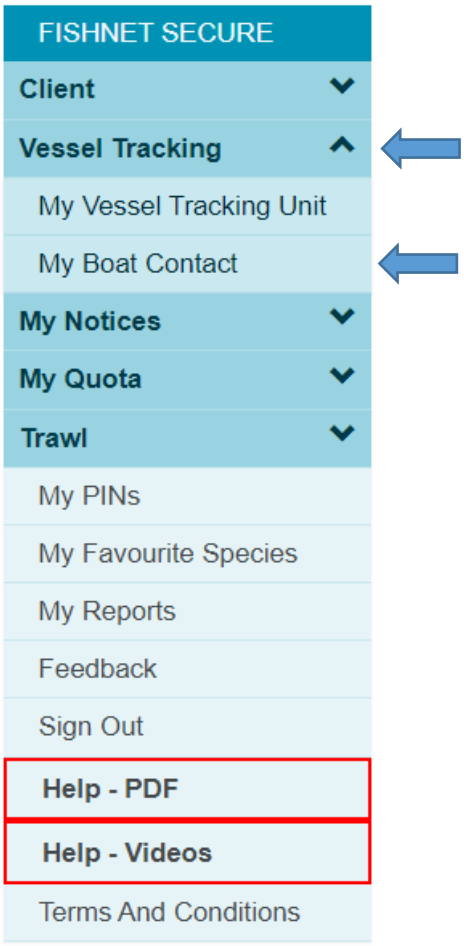
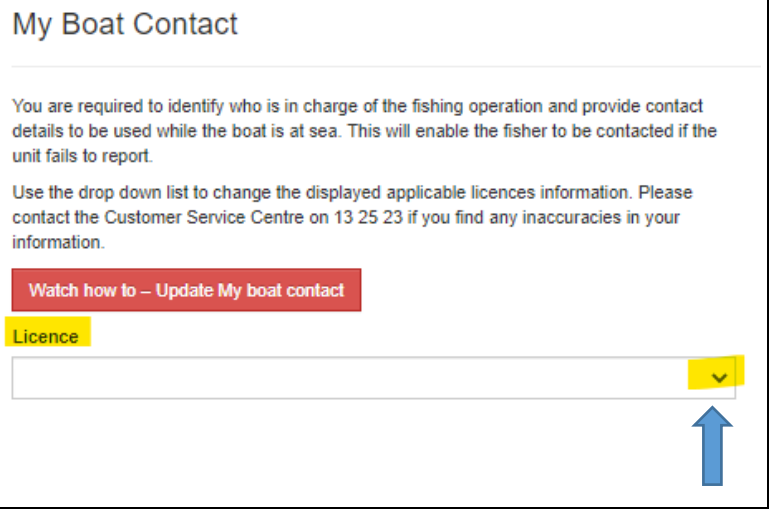
The 'My vessel tracking unit' page will reload, showing the details of the movement of the vessel tracking unit.

If you would like to move to another unit, select 'View all devices' to see all the units registered to your account, and follow the instructions again.



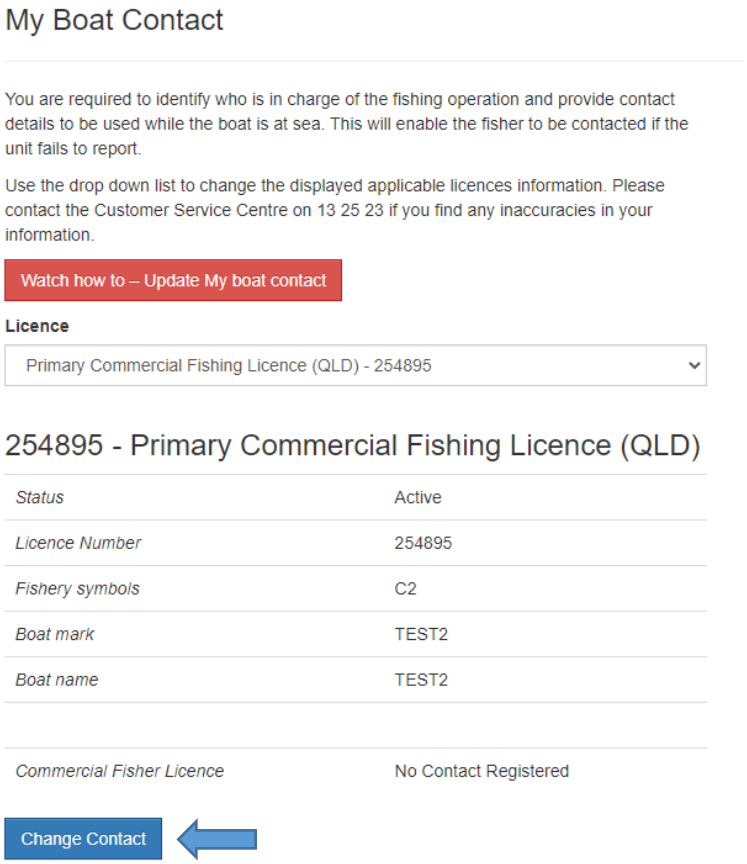
Updating my boat contact

This section shows how to update contact details for a commercial fishing boat in your FishNet Secure account.

From your signed in FishNet Secure page: Select 'Vessel tracking' under the FishNet Secure menu on the left-hand side of the page. Select 'My boat contact' from the drop-down menu.	
The 'My boat contact' page will load. Select the licence you want to update details for from the drop-down list.	

The current contact details for the selected licence will display.

Select ‘Change contact’ at the bottom left of the page.



Enter a valid commercial fisher licence (skippers/masters) number.

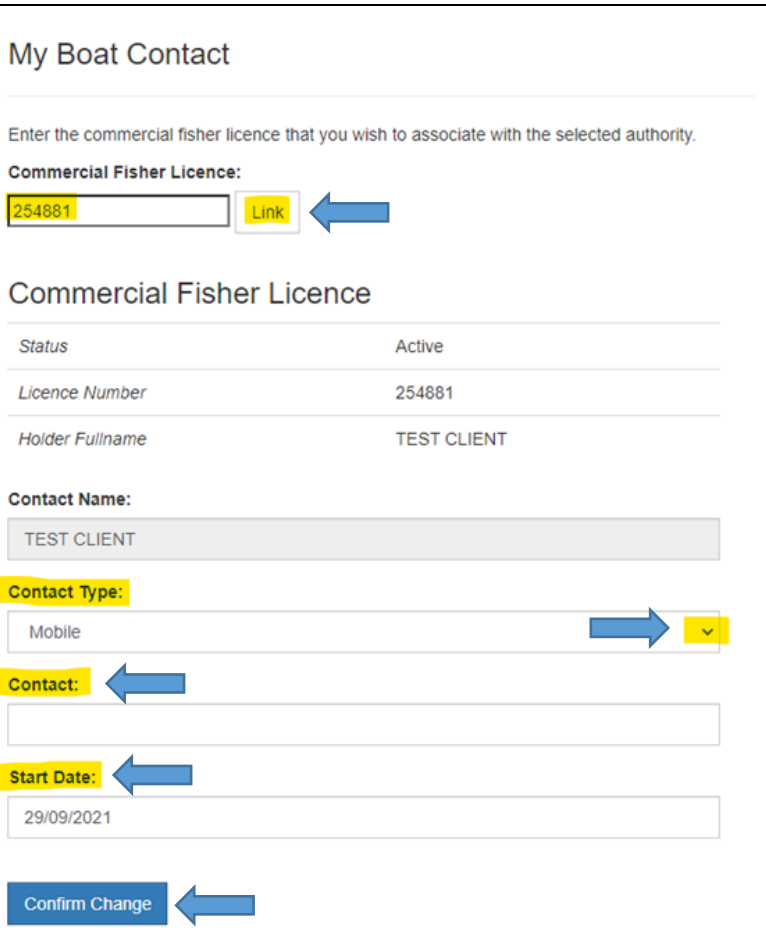
Select ‘Link’.

Contact type:
Use the arrow to display the drop-down list and select contact type.

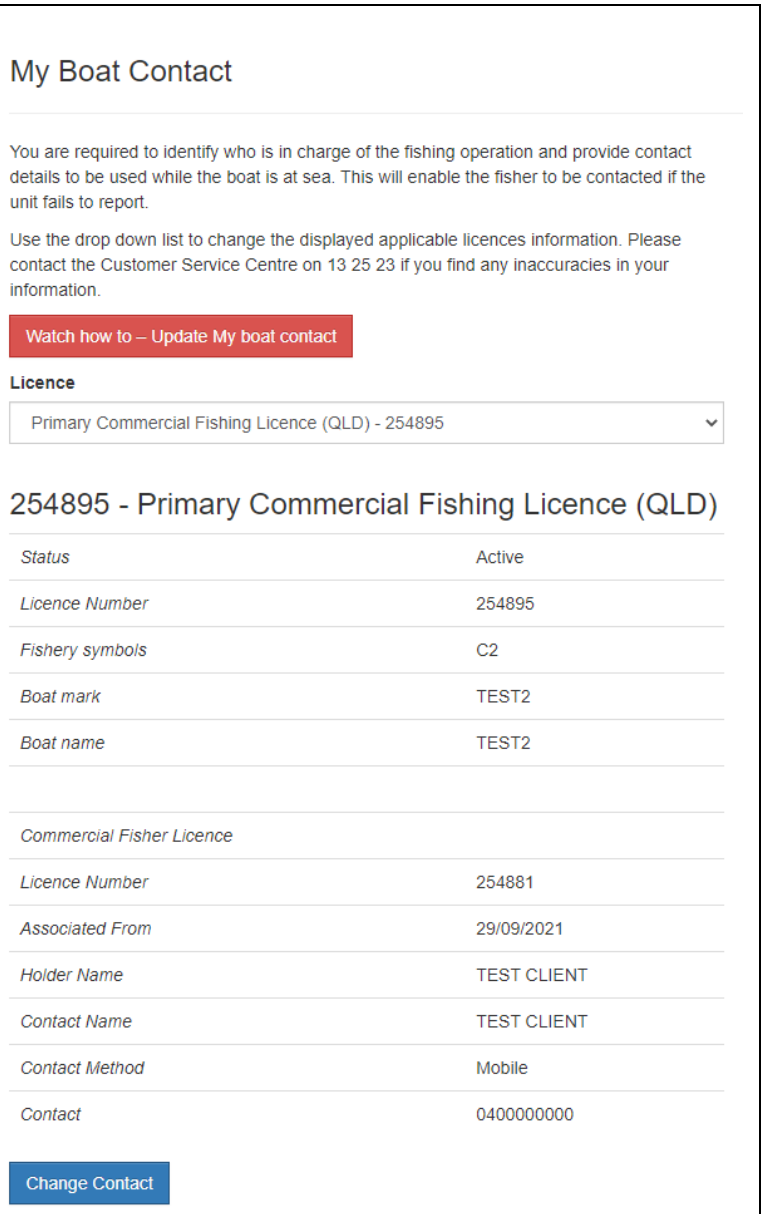
Contact:
Enter the contact number.

Start date: (it will default to the current date). To change to a future date, click on the date and choose the required start date.

Check details are correct, then select ‘Confirm change’.

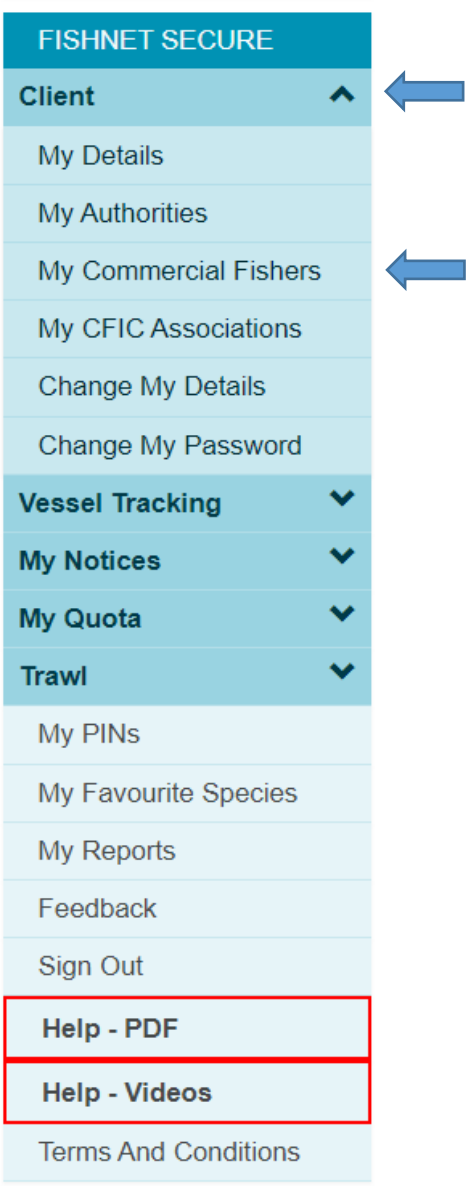
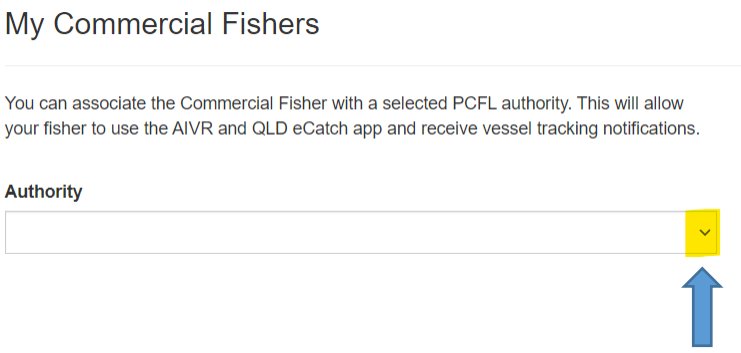


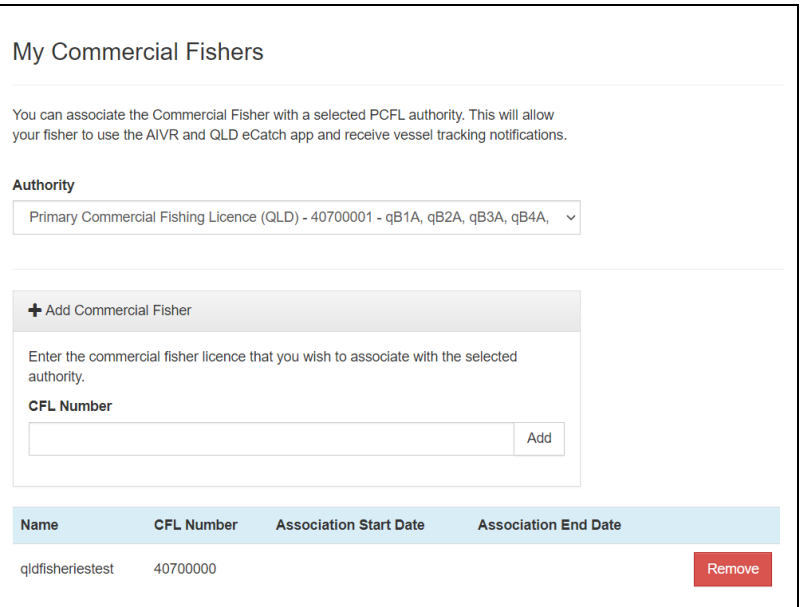
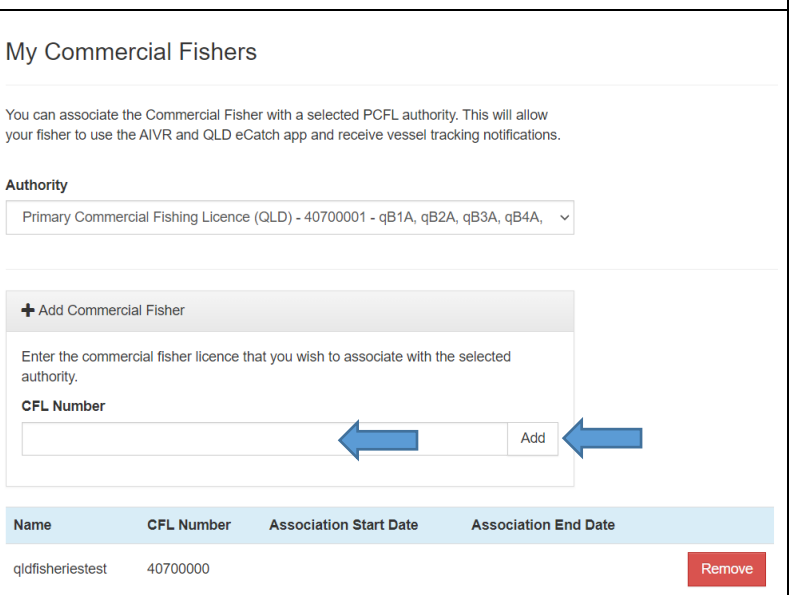
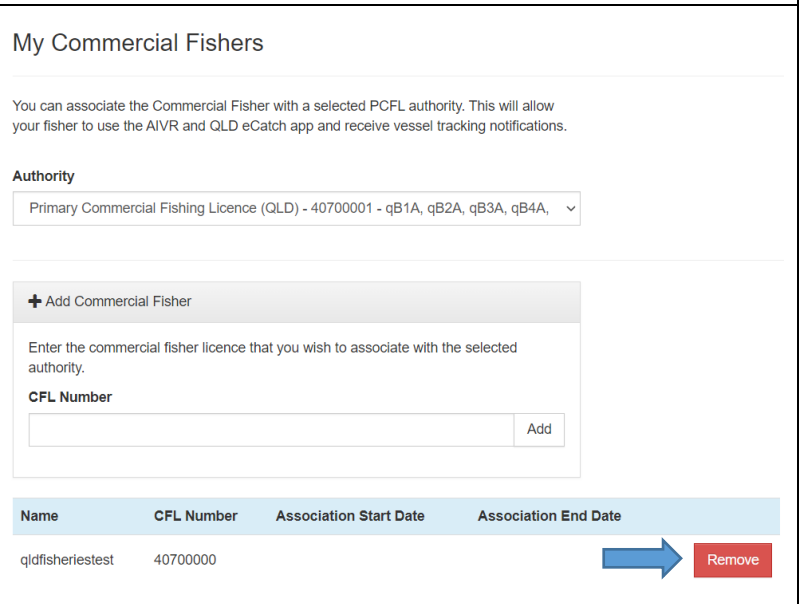
The ‘My boat contact’ page will reload, showing the updated details of the contact.



Updating my commercial fisher associations

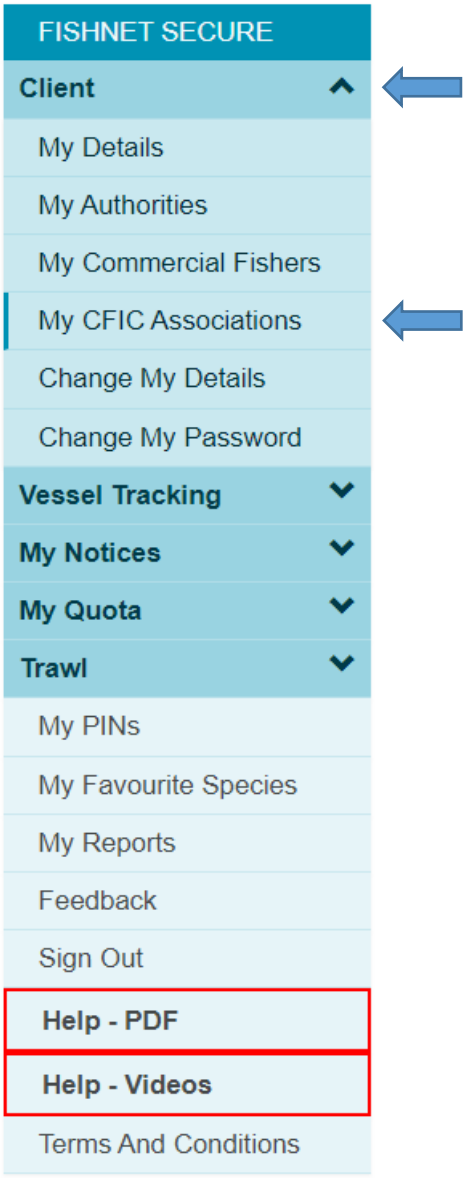
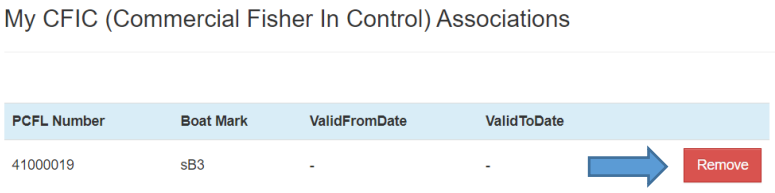
This section shows how to associate a commercial fisher with a selected PCFL authority. This will allow the fisher to use the AIVR and QLD eCatch app and receive vessel tracking notifications.

From your signed in FishNet Secure page: Select 'Client' under the FishNet Secure menu on the left-hand side of the page. Select 'My commercial fishers' from the drop-down menu.	
The 'My commercial fishers' page will load. Select the Authority you want to update details for from the drop-down list.	

The current commercial fishers that are associated with the selected authority will display.	
To add a commercial fisher, enter a valid commercial fisher licence (skippers/masters) number. Select 'Add'.	
To remove a commercial fisher, select 'Remove'.	

Updating my commercial fisher in control (CFIC) associations

This section shows how to view and remove your commercial fisher in control (CFIC) associations.

From your signed in FishNet Secure page: Select ‘Client’ under the FishNet Secure menu on the left-hand side of the page. Select ‘My CFIC associations’ from the drop-down menu.	
The ‘My CFIC (commercial fisher in control) associations page will load. You can view your CFIC associations. To remove a CFIC association, select ‘Remove’.	

More information

For any problems accessing or using features on the FishNet Secure website, or queries about any of the data displayed, call 13 25 23 or email our Digital Solutions team at fishdigitalsolutions@daf.qld.gov.au.

13 25 23

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fisheries.qld.gov.au